Welcome to ECC!
User's Guide to Differences between ecrt and ECC
June 2019

The University implemented ecrt in January 2013 to facilitate electronic certification of effort associated with federally sponsored research. The volume of data that has accumulated in ecrt since implementation has created some performance issues with this product. The vendor, Huron Consulting Group, has recommended an upgrade to the latest version, called Employee Compensation Compliance (ECC) to take advantage of the latest performance improvements to resolve these issues.

Since ECC is a later version of ecrt, the application will function much the same as ecrt. The differences that you will note and are described in this document, are mostly cosmetic, with menu options previously presented in a vertical format, now displayed in a horizontal view. This new presentation of menu options is consistent with Huron's other software, PERIS, now in use at Pitt as well.

Access to ECC will be through the Pitt Passport portal with a Huron Consulting icon on the right-hand side of your My.Pitt.edu landing page, just as was the process to access ecrt. The following pages provide screen shots of the familiar ecrt screens followed by the newer ECC screens to demonstrate differences.

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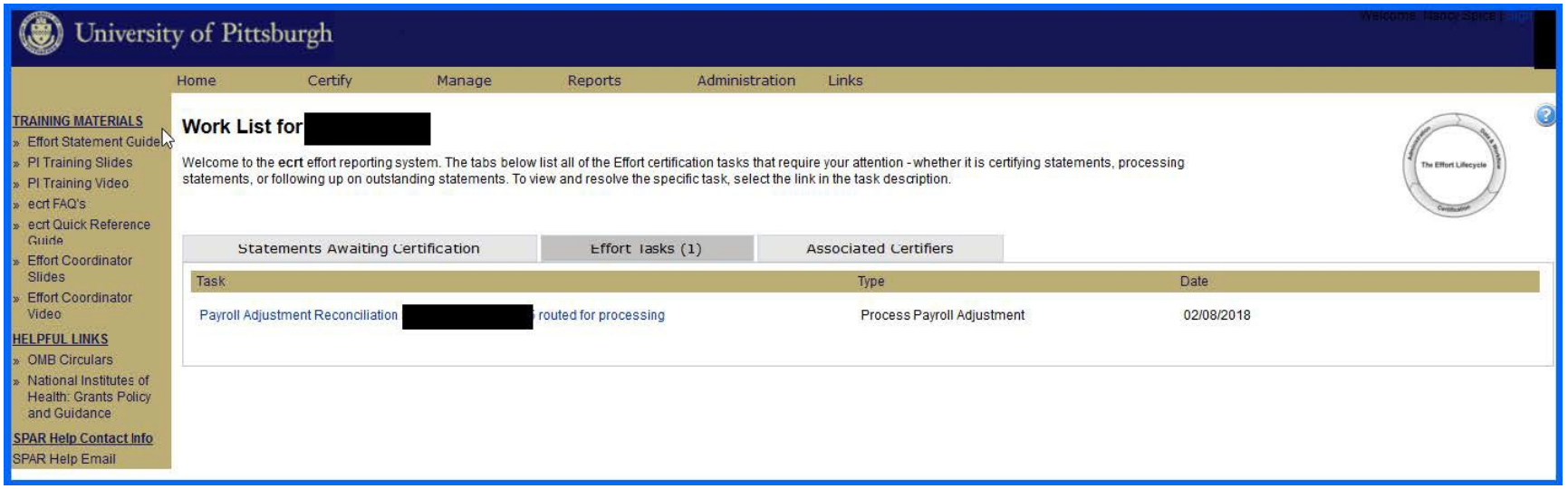
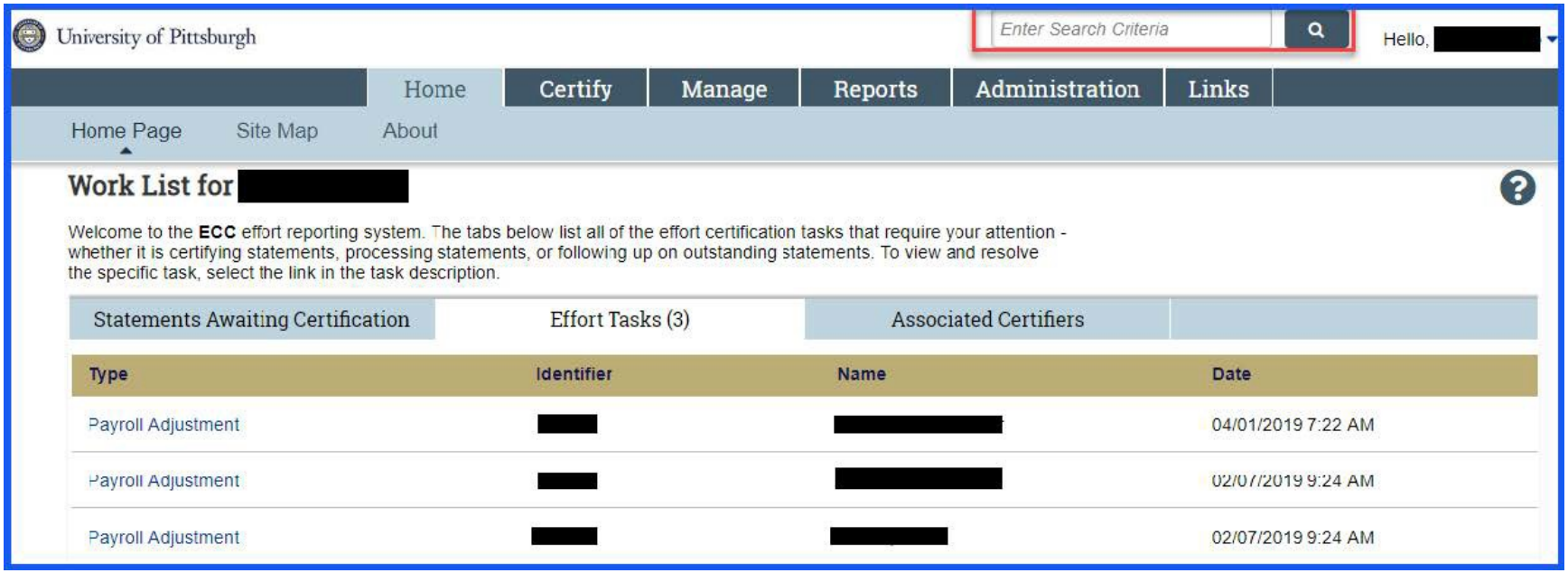
1. Home Page

View in ecrt:



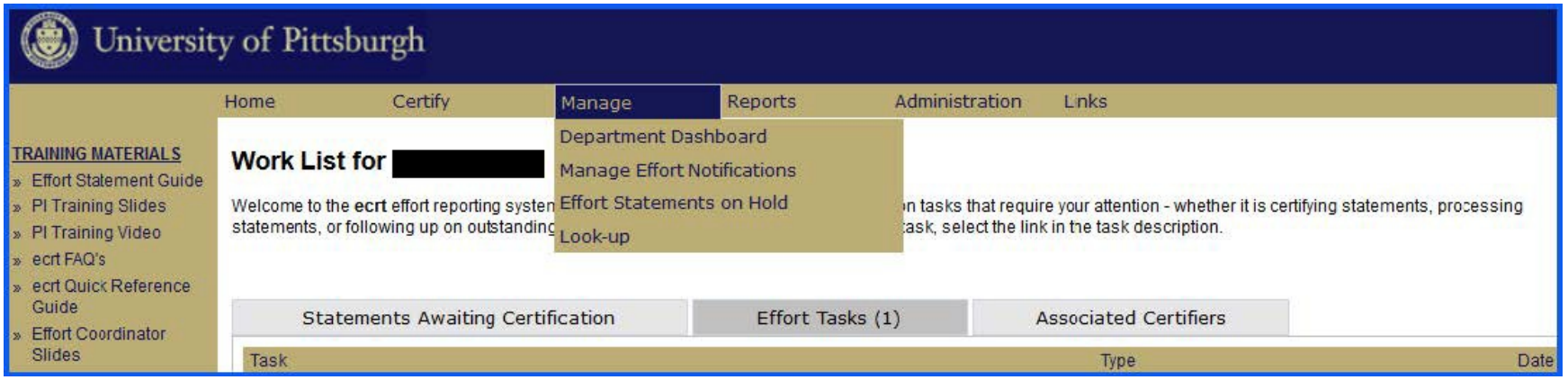
View in ECC:



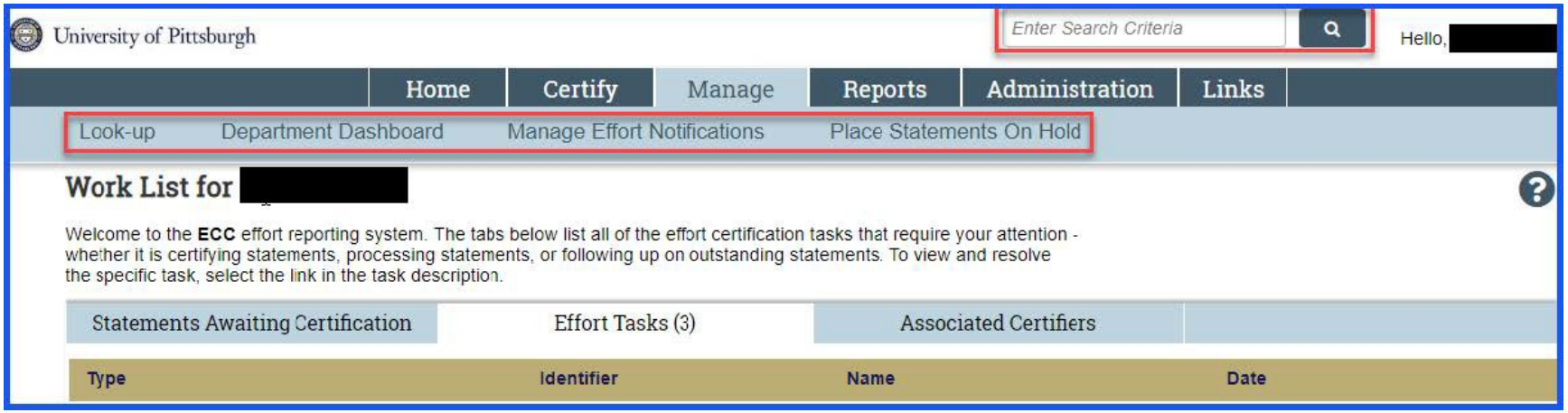
The home page is very similar to the former presentation. One improvement is the search box highlighted in red at the top of the screen. This search feature is present at the top of many ECC screens for use in navigating effort statements, project summaries or department dashboards available to you.

2. Presentation of Menu Options

View in ecrt: Menu options appear vertically in ecrt.

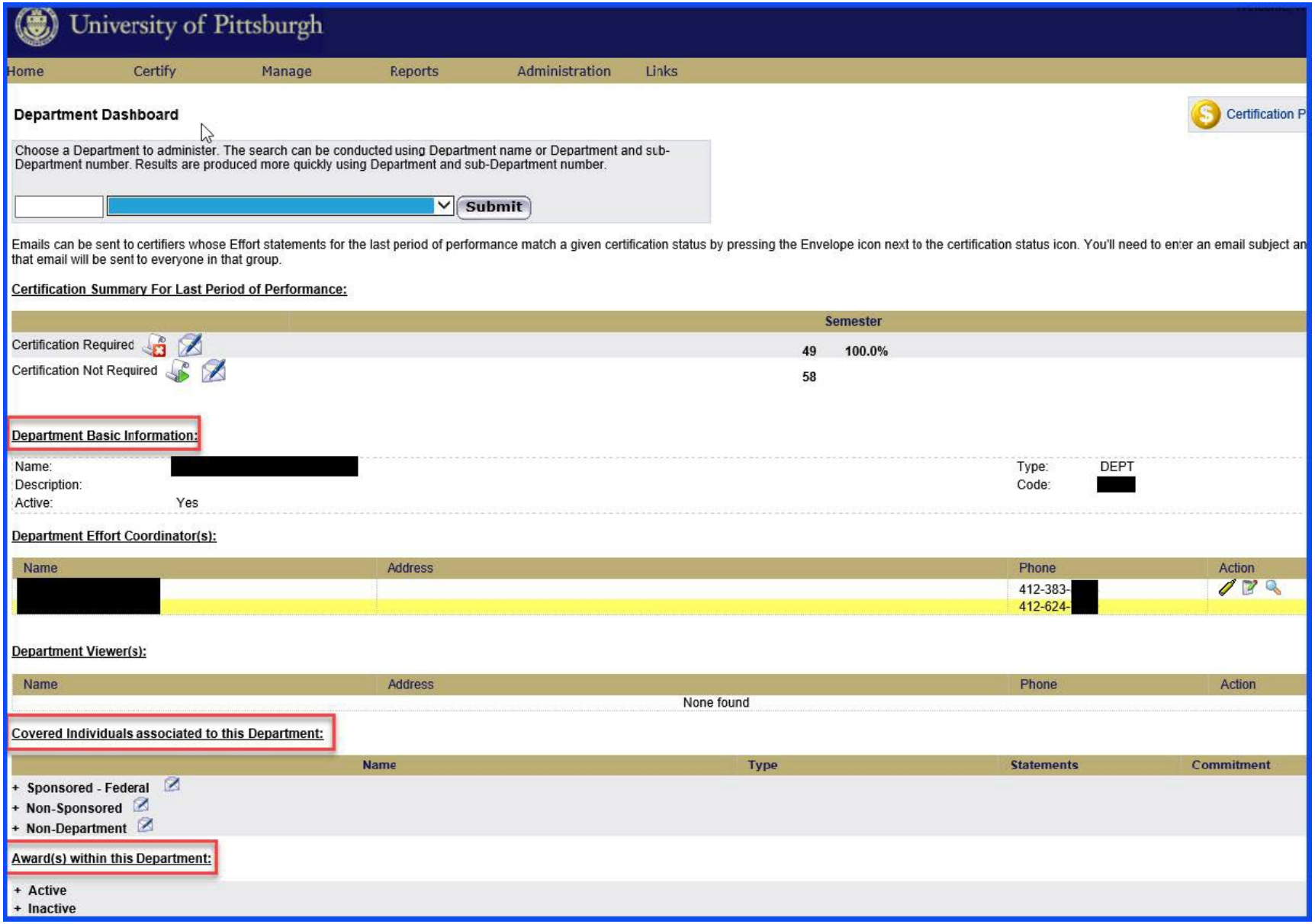


View in ECC: Menu options appear horizontally in ECC as opposed to the drop-down presentation in ecrt.

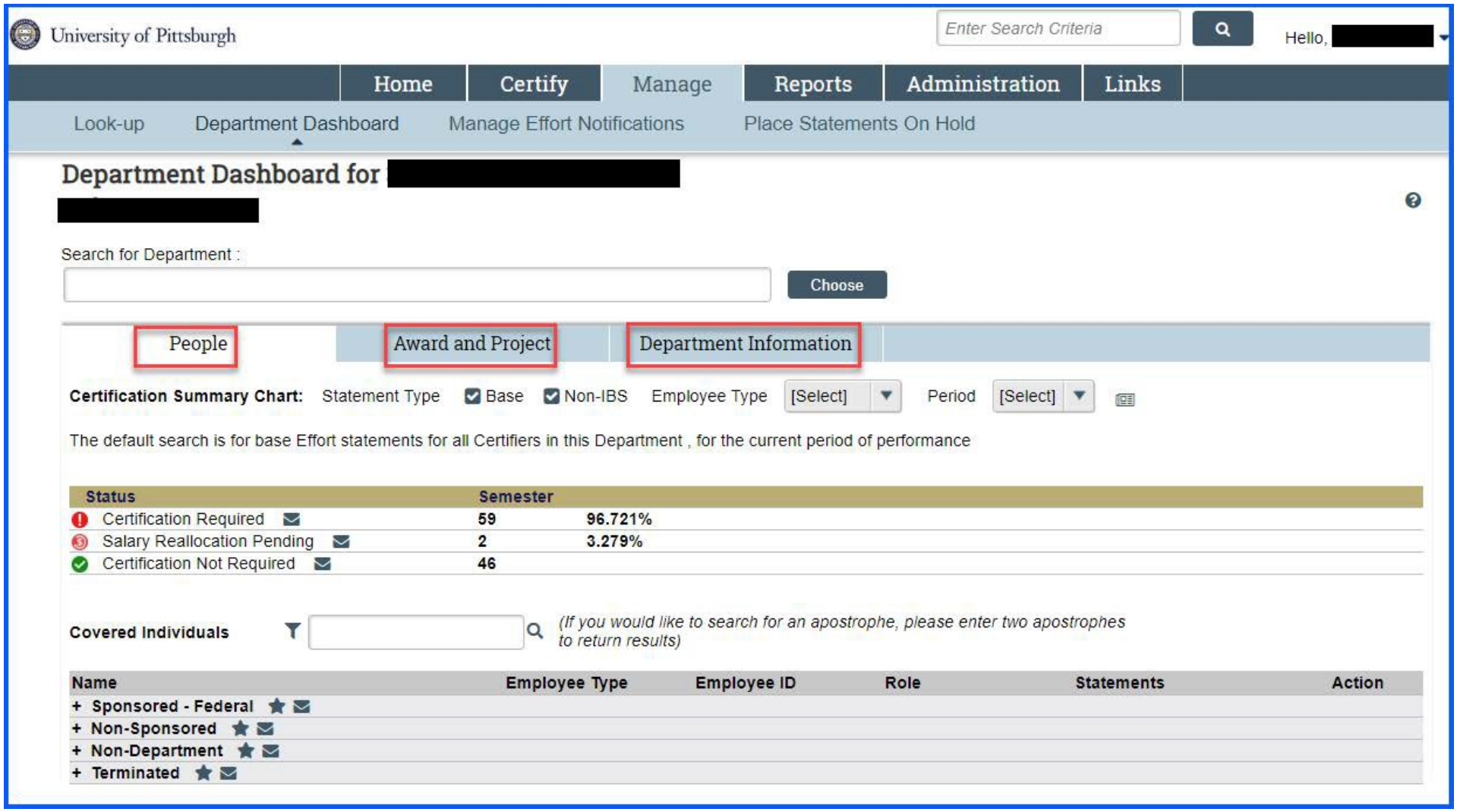


3. Department Dashboard

View in ecrt: The three subject sections (Department, Individuals and Awards) are arranged vertically and require scrolling to move between sections.



View in ECC: The ECC Department Dashboard has the three subject sub-sections (People, Award and Project, and Department) separated onto their own tabs.



The Department Dashboard in ECC will open in its own window. If you navigate from the Dashboard to an individual statement, you can return by clicking the Dashboard window at the top of your browser without waiting for the Dashboard to reload or by simply closing the window with the effort statement you queried.

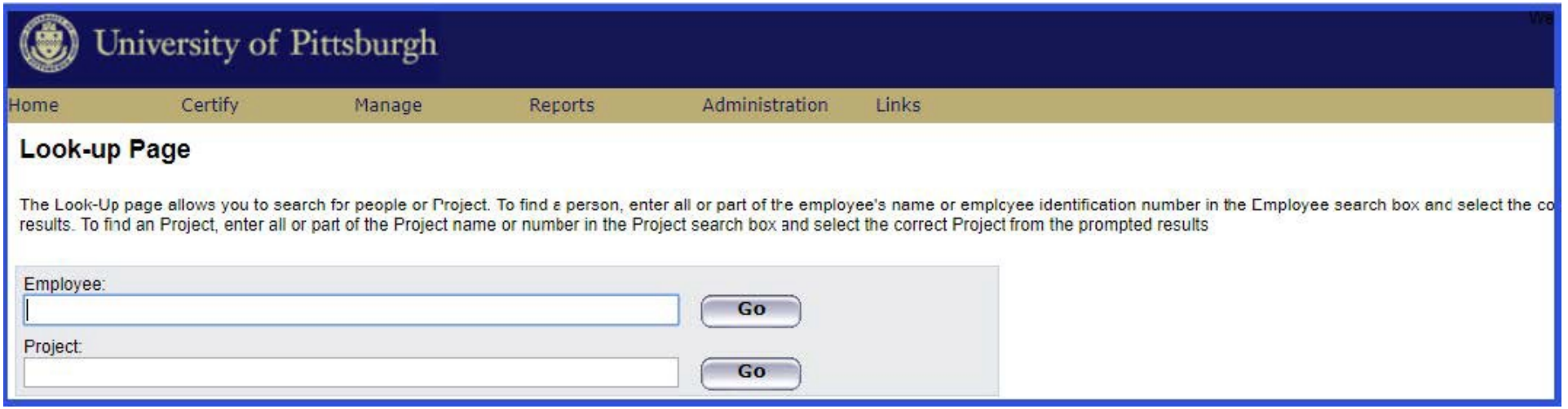
The People tab has the Sponsored-Federal, Non-Sponsored, and Non-Department sections as in ecrt. A new Terminated section has been added to ECC to move anyone whose PRISM Appointment status is Terminated-Paid, Terminated-Unpaid, Volunteer-Paid, or Volunteer-Unpaid from the other active sections.

The Award and Project tab listing of projects now identifies inactive projects with a icon.

The Department Information tab has an added Department Relationships tree that identifies the Responsibility Center (RC) related to the department and all other departments under that RC and the Effort Coordinators for those departments. Only departments with employees who are charged to federal awards or are in the home department of a federal award are required to have Effort Coordinators.

4. Look-Up Page

View in ecrt:

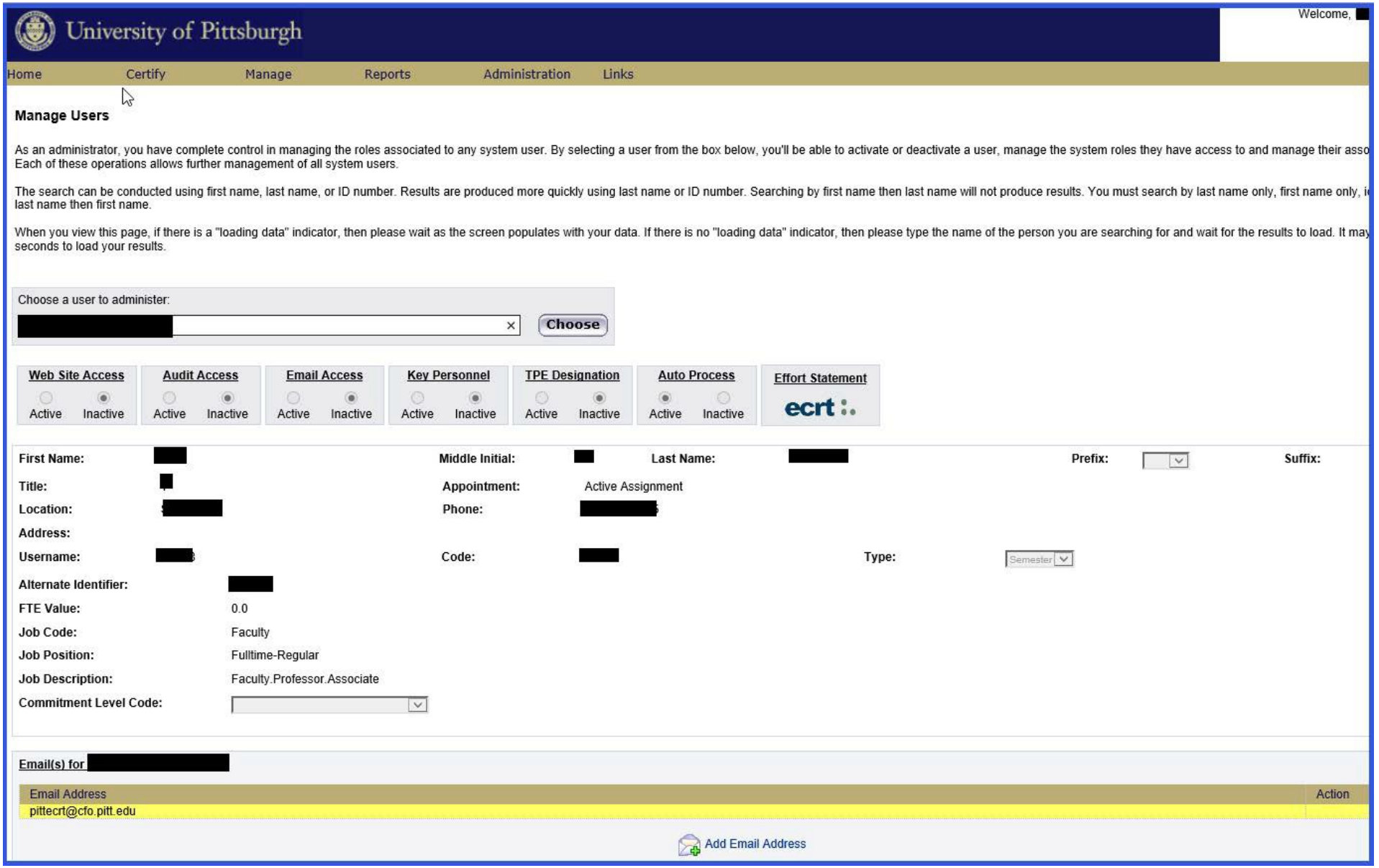


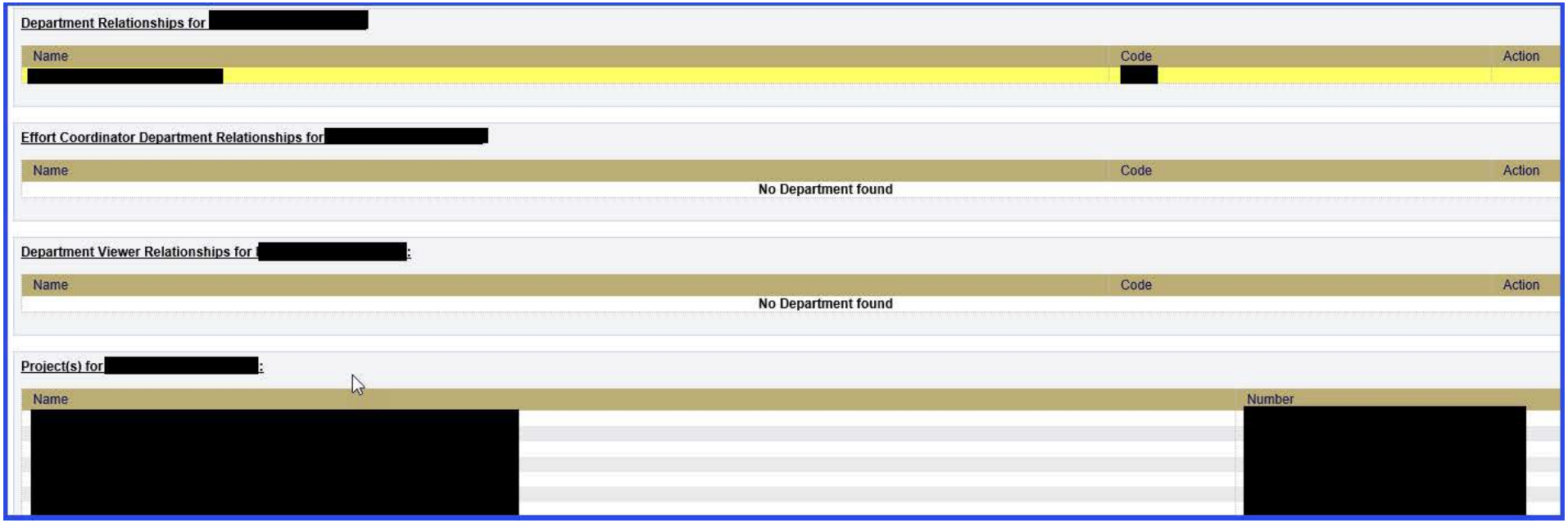
View in ECC:

One search box is used for Employee, Department or Project searches. ECC will return project results for inactive awards which was not possible in ecrt. As you enter partial name/numeric strings, available options will appear in each of the four results boxes. Click on the result you want to navigate to the desired information. Results in the new Department box will take you to the Department Dashboard for the department selected.

5. Manage Users Page

View in ecrt:





Department Relationships for [redacted]

Name	Code	Action
[redacted]	[redacted]	

Effort Coordinator Department Relationships for [redacted]

Name	Code	Action
No Department found		

Department Viewer Relationships for [redacted]**:**

Name	Code	Action
No Department found		

Project(s) for [redacted]**:**

Name	Number
[redacted]	[redacted]

Roles for [redacted]

Role	Description	Active
Auditor	Auditor	☐
CSSD Access	CSSD Access	☐
Central Admin - FIS	Central Admin - FIS	☐
Central Admin Viewer	Central Admin View Only	☐
Central Administrator	Central Administrator	☐
Chair	Chair	☐
Dean	Dean	☐
Executive Administrator	Executive Administrator	☐
Lead Effort Coordinator	Lead Effort Coordinator	☐
Lead Effort Coordinator - No Assoc Cert	Lead Effort Coordinator - No Assoc Cert	☐
No Role	No Role	☑
OR Subrecipient	Subrecipient Monitoring	☐
PI	PI	☐
R/CA Cost Share View Only	R/CA Cost Share View Only	☐
Secondary Effort Coordinator	Secondary Effort Coordinator	☐
Summer Intern	Summer Intern	☐
View Only - Reporting	View Only - Reporting	☐

[redacted] **is assigned as Primary Effort Coordinator Override for:**

Name	Action
This user is not assigned as Primary Effort Coordinator Override for any certifiers.	

Primary Effort Coordinator Override for [redacted]

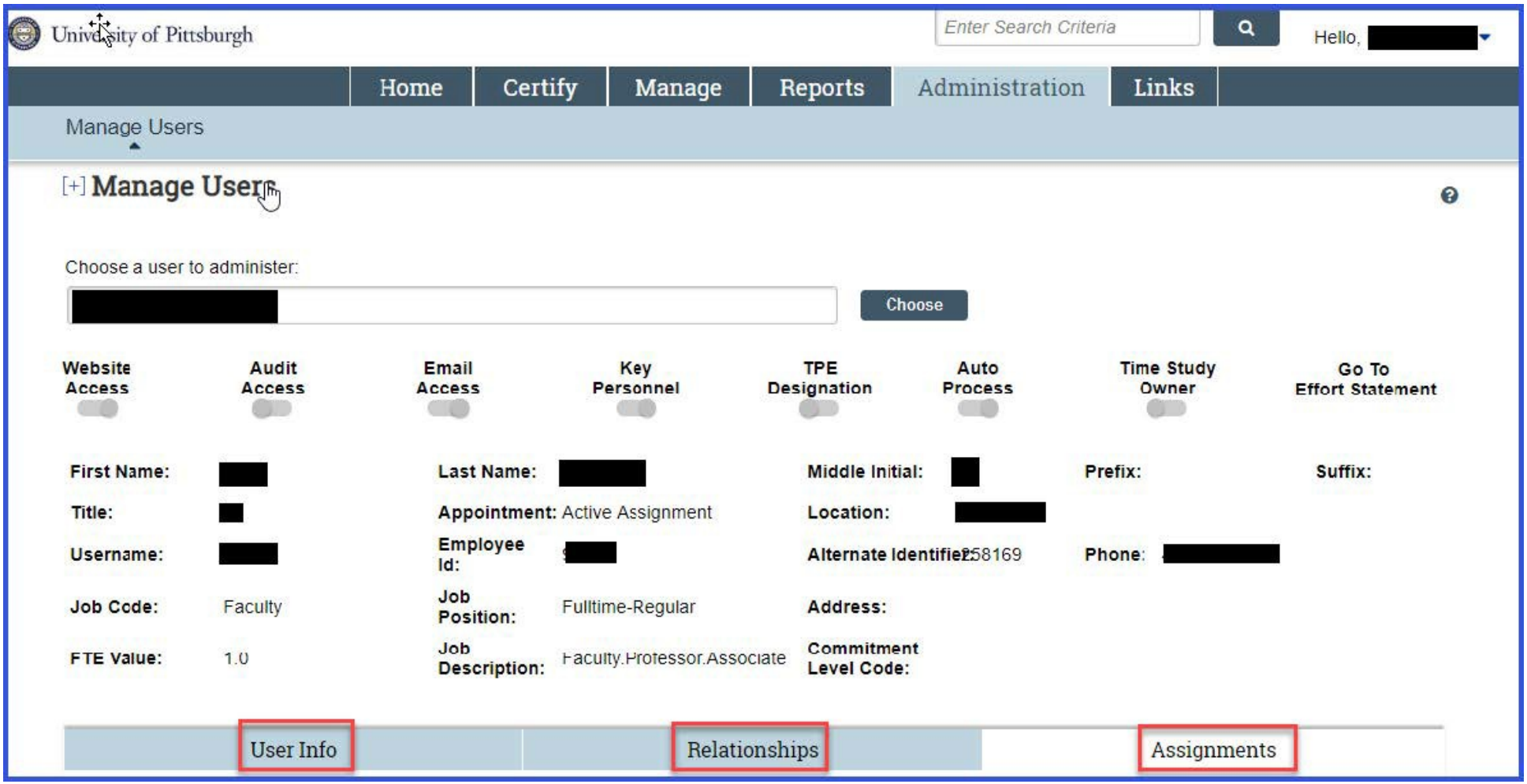
Name	Action
There is no Primary Effort Coordinator Override for this user.	

Please select a user from the type ahead whom you wish to assign as Primary Effort Coordinator Override for this user:

Primary Effort Coordinator Override:

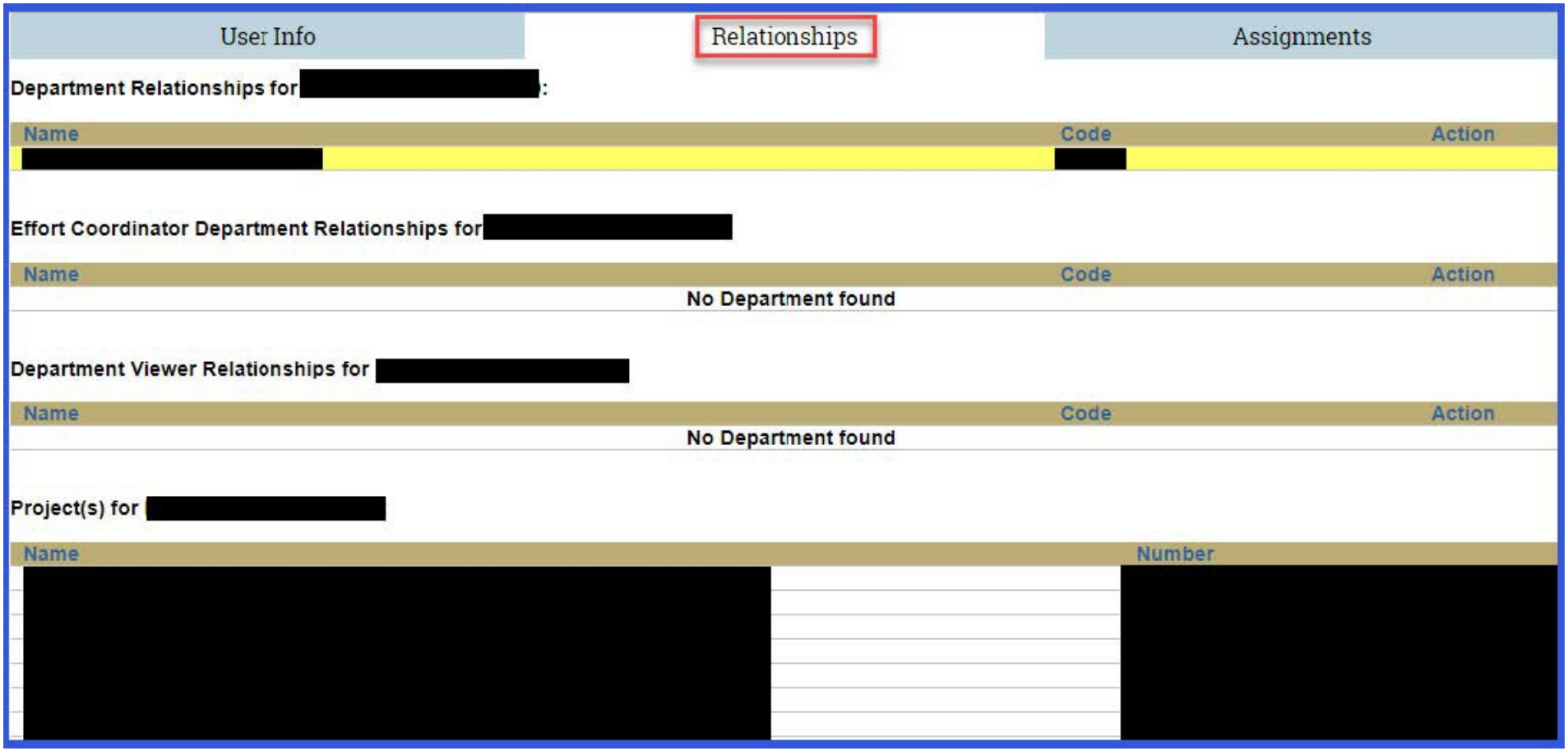
Manage Users page in ecrt was lengthy and required scrolling to get to subsequent sections.

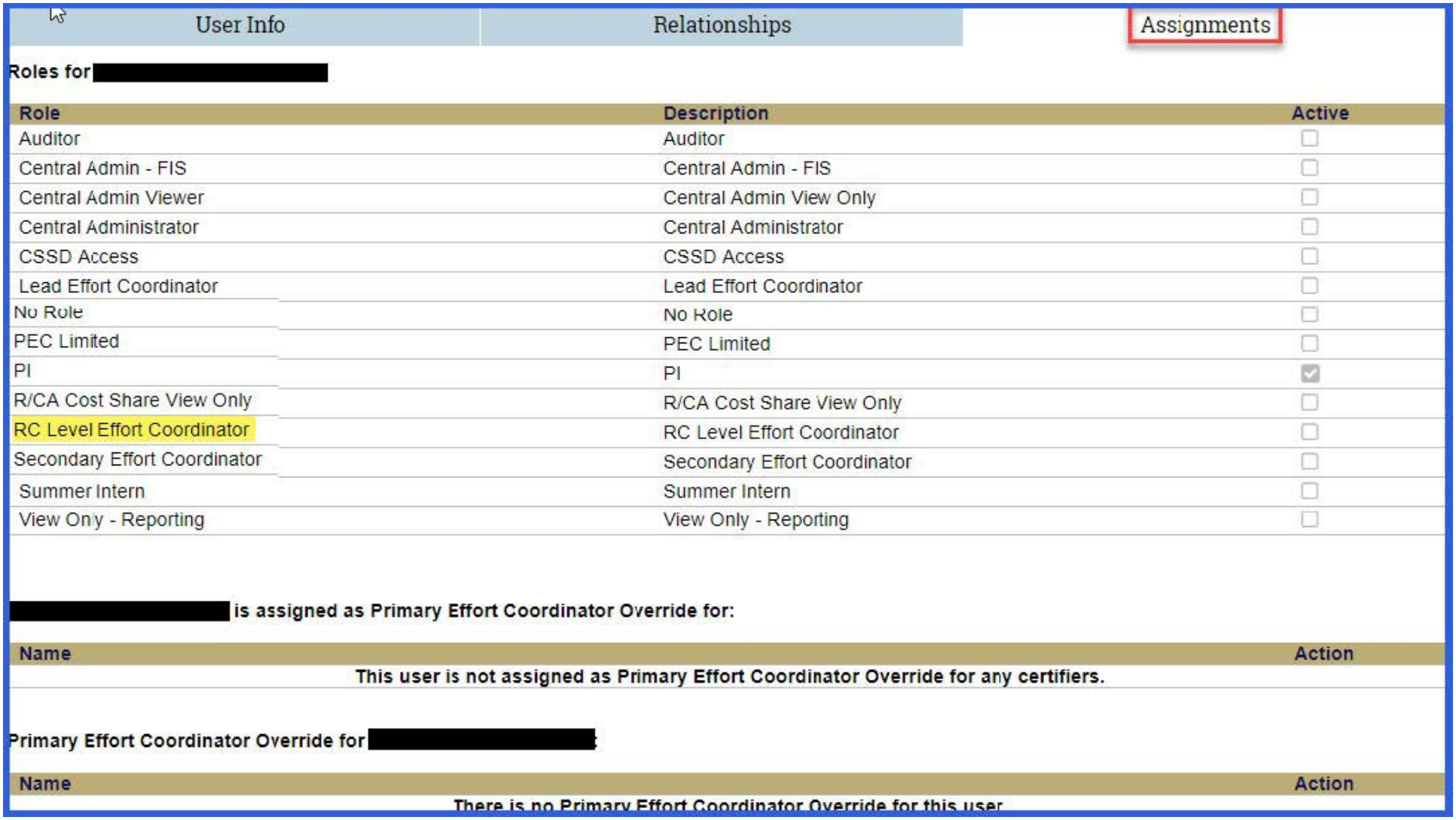
View in ECC:



Manage Users page for ECC has been divided into three tabs, User Info, Relationships and Assignments. All information is the same as that in ecrt, but the three-tab approach limits the amount of scrolling necessary to view information. Screenshots of all three tabs and new features follow.

User Info
Relationships
Assignments
Email(s) for [redacted]:
Email Address
Action
pittecrt@cfo.pitt.edu
Add Email Address


User Info
Relationships
Assignments
Department Relationships for [redacted]:
Name
Code
Action
[redacted]
Effort Coordinator Department Relationships for [redacted]
Name
Code
Action
No Department found
Department Viewer Relationships for [redacted]
Name
Code
Action
No Department found
Project(s) for [redacted]
Name
Number
[redacted]



User Info | Relationships | Assignments

Roles for [redacted]

Role	Description	Active
Auditor	Auditor	☐
Central Admin - FIS	Central Admin - FIS	☐
Central Admin Viewer	Central Admin View Only	☐
Central Administrator	Central Administrator	☐
CSSD Access	CSSD Access	☐
Lead Effort Coordinator	Lead Effort Coordinator	☐
No Role	No Role	☐
PEC Limited	PEC Limited	☐
PI	PI	☑
R/CA Cost Share View Only	R/CA Cost Share View Only	☐
RC Level Effort Coordinator	RC Level Effort Coordinator	☐
Secondary Effort Coordinator	Secondary Effort Coordinator	☐
Summer Intern	Summer Intern	☐
View Only - Reporting	View Only - Reporting	☐

[redacted] **is assigned as Primary Effort Coordinator Override for:**

Name	Action
This user is not assigned as Primary Effort Coordinator Override for any certifiers.	

Primary Effort Coordinator Override for [redacted]

Name	Action
There is no Primary Effort Coordinator Override for this user	

We are happy to announce that there is a new role, RC Level Effort Coordinator. This is a Lead Effort Coordinator role (has access to salary information). This role would be suited to someone who wants access to all departments within one or more Responsibility Centers. This role will allow reporting to be performed at the RC level, not department by department. If you are interested in this role, please contact SPARhelp@cfo.pitt.edu.